

**PART II: REQUIREMENTS FOR SPECIFIC CERTIFICATES AND ENDORSEMENTS**

---

**SUMMARY:** This part of Chapter 115 provides the specific requirements for each certificate and endorsement for teachers, educational specialists, and administrators. For each certificate or endorsement in Part II, applicants shall meet the requirements of Part I.

---

**SECTION 1: TEACHERS AND EDUCATIONAL SPECIALISTS: GENERAL CERTIFICATES AND ENDORSEMENTS**

**1.1 Endorsement 029: Early Elementary Teacher**

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach students pre-kindergarten through grade 3.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.1.B.3, below, and Part I Section 6.6 of this rule.

**1. Endorsement Eligibility Pathway 1**

- (a) Graduated from a Maine program approved for the education of early elementary teachers, together with a formal recommendation from the preparing institution;
- (b) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom.

**2. Endorsement Eligibility Pathway 2**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of six semester hours in each of the following: English, mathematics, science, and social studies or social sciences;
- (c) Completed a minimum of three semester hours in early literacy;
- (d) Completed a minimum of three semester hours in children's literature;
- (e) Completed a minimum of three semester hours in mathematics for the young child;
- (f) Completed a minimum of three semester hours in science for the young child;
- (g) Completed a minimum of three semester hours in social studies for the young child;
- (h) Completed a minimum of an additional six semester hours in early childhood education;
- (i) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods);
- (j) Completed a minimum of three semester hours in human development, educational psychology, developmental psychology, or child development;
- (k) Completed an approved course for teaching students with exceptionalities in the regular classroom;

- (l) Passed basic skills test in reading, writing, and mathematics, in accordance with Maine Department of Education Regulation 13, or  
achieved at least a 3.0 cumulative GPA in all courses required for the certification, or  
completed a successful portfolio review demonstrating competency in Maine's Initial Teacher Standards; and
- (m) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in this endorsement area at the specified grade level. This requirement shall be waived upon completion of one full year of successful teaching under a conditional certificate in this endorsement area for the specified grade level.

**3. Conditional Certificate for this Endorsement**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (b) Completed a minimum of six semester hours in each of the following: English, mathematics, science, and social studies or social sciences.

## 1.2 Endorsement 020: Elementary Teacher

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach students kindergarten through grade 6.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.2.B.3, below, and Part I Section 6.6 of this rule.

### 1. Endorsement Eligibility Pathway 1

- (a) Graduated from a Maine program approved for the education of elementary teachers, together with a formal recommendation from the preparing institution;
- (b) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom.

### 2. Endorsement Eligibility Pathway 2

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of six semester hours in each of the following: English, mathematics, science, and social studies or social sciences;
- (c) Completed a minimum of nine semester hours in elementary literacy methods (e.g., teaching reading, teaching writing, children's literature, writing process, foundations of literacy, multicultural literacy);
- (d) Completed a minimum of three semester hours in elementary mathematics methods;
- (e) Completed a minimum of three semester hours in elementary science methods;
- (f) Completed a minimum of three semester hours in elementary social studies methods;
- (g) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods);
- (h) Completed a minimum of three semester hours in human development, educational psychology, developmental psychology, adolescent psychology, or child development;
- (i) Completed an approved course for teaching students with exceptionalities in the regular classroom;
- (j) Passed basic skills test in reading, writing, and mathematics, in accordance with Maine Department of Education Regulation 13, or  
  
achieved at least a 3.0 cumulative GPA in all courses required for the certification, or  
  
completed a successful portfolio review demonstrating competency in Maine's Initial Teacher Standards; and

- (k) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in this endorsement area at the specified grade level. This requirement shall be waived upon completion of one full year of successful teaching under a conditional certificate in this endorsement area at the specified grade level.

**3. Conditional Certificate for this Endorsement**

- (a) Completed at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (b) Completed a minimum of six semester hours in each of the following: English, mathematics, science, and social studies or social sciences.

### 1.3 Endorsement: Middle Level Teacher

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach students grade 5 through grade 8 in one of the following endorsement areas: 100 English/language arts, 200 social studies, 300 mathematics, 340 science, or a specific world language, including 410 Latin, 420 French, 430 German, 440 Spanish, 445 Portuguese, 450 Russian, 454 American Sign Language, 455 Hebrew, 456 Arabic, 460 Italian, 465 Greek, 470 Chinese, or 480 Japanese.

Changes to the list of world language endorsements may be made by the State Board and Commissioner without further rulemaking proceedings.

- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.3.B.3, below, and Part I Section 6.6 of this rule.

#### 1. Endorsement Eligibility Pathway 1

- (a) Graduated from a Maine program approved for the education of middle level teachers, together with a formal recommendation from the preparing institution for the endorsement being sought;
- (b) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom.

#### 2. Endorsement Eligibility Pathway 2

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Holds a valid Maine professional teaching certificate with a pre-K-3, K-6, 5-8, 6-12, or pre-K-12 endorsement;
- (c) Completed a minimum of 24 semester hours in the areas relevant to the middle level endorsement area being sought. For purposes of making this computation, life and physical sciences shall be aggregated and shall include a minimum of nine semester hours in life sciences and a minimum of nine semester hours in physical sciences. For purposes of making this computation, world language shall have completed a minimum of 24 semester hours or have earned:
  - i. a score of at least an "Advanced Low" on the American Council on the Teaching of Foreign Languages (ACTFL) Oral Proficiency Interview administered by a certified ACTFL oral proficiency tester in the modern language endorsement area being sought, and earned a score of at least "Advanced Low" on the American Council on the Teaching of Foreign Languages (ACTFL) Writing Proficiency Test in the world language endorsement area being sought; or
  - ii. a score of at least a 7 in speaking and writing on the Avant STAMP 4S or Avant STAMP WS in the world language endorsement area being sought; or
  - iii. a score of at least a 4 on the American Sign Language Proficiency Interview (ASLPI) for the American Sign Language endorsement;
- (d) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods);
- (e) Completed a minimum of three semester hours in human development, educational psychology, developmental psychology, adolescent psychology, or child development; and

- (f) Completed an approved course for teaching students with exceptionalities in the regular classroom.

### **3. Conditional Certificate for this Endorsement**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (b) Completed a minimum of 24 semester hours in the areas relevant to the middle level endorsement area being sought. For purposes of making this computation, life and physical sciences shall be aggregated and shall include a minimum of nine semester hours in life sciences and a minimum of nine semester hours in physical sciences. For purposes of making this computation, world language shall have completed a minimum of 24 semester hours or have earned:
  - i. a score of at least an "Advanced Low" on the American Council on the Teaching of Foreign Languages (ACTFL) Oral Proficiency Interview administered by a certified ACTFL oral proficiency tester in the modern language endorsement area being sought, and earned a score of at least "Advanced Low" on the American Council on the Teaching of Foreign Languages (ACTFL) Writing Proficiency Test in the world language endorsement area being sought; or
  - ii. a score of at least a 7 in speaking and writing on the Avant STAMP 4S or Avant STAMP WS in the world language endorsement area being sought; or
  - iii. a score of at least a 4 on the American Sign Language Proficiency Interview (ASLPI) for the American Sign Language endorsement; and
- (c) Holds a valid Maine professional teaching certificate with a pre-K-3, K-6, 5-8, 6-12 or pre-K-12 endorsement.

## 1.4 Endorsement: Secondary Teacher

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach students in grades 6 through grade 12 in one of the following endorsement areas: 100 English/language arts, 200 social studies 300 mathematics, 350 physical science, or 395 life science.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.4.B.3, below, and Part I Section 6.6 of this rule.

### 1. Endorsement Eligibility Pathway 1

- (a) Graduated from a Maine program approved for the education of 6-12 teachers, together with a formal recommendation from the preparing institution for the endorsement being sought;
- (b) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom.

### 2. Endorsement Eligibility Pathway 2

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of 24 semester hours in the areas relevant to the 6-12 endorsement area being sought. For purposes of this Section, this includes but is not limited to:
  - i. English (e.g., composition, literature, writing)
  - ii. Life science (e.g., biology, ecology, botany, zoology, anatomy, physiology, environmental science, entomology, ornithology)
  - iii. Mathematics (e.g., algebra, geometry, calculus, probability, statistics, finite math, number theory)
  - iv. Physical science (e.g., chemistry, physics, geology, earth science, astronomy, meteorology, oceanography, soil science)
  - v. Social studies (e.g., geography, history, economics, government, anthropology, psychology, sociology);
- (c) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods);
- (d) Completed a minimum of three semester hours in human development, educational psychology, developmental psychology, adolescent psychology, or child development;
- (e) Passed content area methods course;
- (f) Completed an approved course for teaching students with exceptionalities in the regular classroom;
- (g) Passed basic skills test in reading, writing, and mathematics, in accordance with Maine Department of Education Regulation 13, or  
achieved at least a 3.0 cumulative GPA in all courses required for the certification, or  
completed a successful portfolio review demonstrating competency in Maine's Initial Teacher Standards; and
- (h) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15

weeks in the endorsement area at the specified grade level. This requirement shall be waived upon completion of one full year of successful teaching under a conditional certificate in the endorsement area at the specified grade level.

**3. Conditional Certificate for this Endorsement**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (b) Completed a minimum of 24 semester hours in the areas relevant to the 6-12 endorsement being sought.



## 1.5 Endorsement: Pre-Kindergarten through Grade 12 Teacher (All Subjects Other than Art and Music)

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach students pre-kindergarten through grade 12 in one of the following endorsement areas: 510 physical education, 517 dance, 520 health, 625 theater, 640 business education, 670 family and consumer science, 680 computer technology, and 700 industrial arts/technology education.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.5.B.3, below, and Part I Section 6.6 of this rule.

### 1. Endorsement Eligibility Pathway 1

- (a) Graduated from a Maine program approved for the education of pre-kindergarten through grade 12 teachers, together with a formal recommendation from the preparing institution for the endorsement being sought;
- (b) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom.

### 2. Endorsement Eligibility Pathway 2

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of 24 semester hours in the areas relevant to the pre-kindergarten through grade 12 endorsement area being sought;
- (c) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods);
- (d) Completed a minimum of three semester hours in human development, educational psychology, developmental psychology, adolescent psychology, or child development;
- (e) Passed content area methods course;
- (f) Completed an approved course for teaching students with exceptionalities in the regular classroom;
- (g) Passed basic skills test in reading, writing and mathematics, in accordance with Maine Department of Education Regulation 13, or  
achieved at least a 3.0 cumulative GPA in all courses required for the certification, or  
completed a successful portfolio review demonstrating competency in Maine's Initial Teacher Standards; and
- (h) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in the endorsement area at the specified grade level. This requirement shall be waived upon completion of one full year of successful teaching under a conditional certificate in the endorsement area at the specified grade level.

### 3. Conditional Certificate for this Endorsement

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and

- (b) Completed a minimum of 24 semester hours in the areas relevant to the endorsement being sought.

## 1.6 Endorsement: Pre-Kindergarten through Grade 12 Teacher (Music and Art)

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach students pre-kindergarten through grade 12 in one of the following endorsement areas: 614 music and 620 art.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.6.B.3, below, and Part I Section 6.6 of this rule.

### 1. Endorsement Eligibility Pathway 1

- (a) Graduated from a Maine program approved for the education of pre-kindergarten through grade 12 teachers, together with a formal recommendation from the preparing institution for the endorsement being sought;
- (b) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom.

### 2. Endorsement Eligibility Pathway 2

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of 15 semester hours in performance/studio coursework in the areas relevant to the pre-kindergarten through grade 12 endorsement area being sought;
- (c) Completed a minimum of 9 semester hours in theory/history coursework in the areas relevant to the pre-kindergarten through grade 12 endorsement area being sought;
- (d) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods);
- (e) Completed a minimum of three semester hours in human development, educational psychology, developmental psychology, adolescent psychology, or child development;
- (f) Passed content area methods course;
- (g) Completed an approved course for teaching students with exceptionalities in the regular classroom;
- (h) Passed basic skills test in reading, writing and mathematics, in accordance with Maine Department of Education Regulation 13, or achieved at least a 3.0 cumulative GPA in all courses required for the certification, or completed a successful portfolio review demonstrating competency in Maine's Initial Teacher Standards; and
- (i) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in the endorsement area at the specified grade level. This requirement shall be waived upon completion of one full year of successful teaching under a conditional certificate in the endorsement area at the specified grade level.

### 3. Conditional Certificate for this Endorsement

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and

- (b) Completed Sections 1.6.B.2.b and 1.6.B.2.c above in the areas relevant to the endorsement being sought.

## 1.7 Endorsement: World Language Teacher

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach students in a world language pre-kindergarten through grade 12, including but not limited to one of the following endorsement areas: 410 Latin, 420 French, 430 German, 440 Spanish, 445 Portuguese, 450 Russian, 454 American Sign Language, 455 Hebrew, 456 Arabic, 460 Italian, 465 Greek, 470 Chinese, or 480 Japanese.

Changes to the list of world language endorsements may be made by the State Board and Commissioner without further rulemaking proceedings.

- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.7.B.3, below, and Part I Section 6.6 of this rule.

### 1. Endorsement Eligibility Pathway 1

- (a) Graduated from a Maine program approved for the education of world language teachers, together with a formal recommendation from the preparing institution for the endorsement being sought;
- (b) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom.

### 2. Endorsement Eligibility Pathway 2

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Satisfied one of the following:
  - i. Completed a minimum of 24 semester hours with an emphasis on world language acquisition and culture in the world language endorsement area being sought; or
  - ii. Earned a score of at least an "Advanced Low" on the American Council on the Teaching of Foreign Languages (ACTFL) Oral Proficiency Interview administered by a certified ACTFL oral proficiency tester in the modern language endorsement area being sought, and earned a score of at least "Advanced Low" on the American Council on the Teaching of Foreign Languages (ACTFL) Writing Proficiency Test in the world language endorsement area being sought; or
  - iii. Earned a score of at least a 7 in speaking and writing on the Avant STAMP 4S or Avant STAMP WS in the world language endorsement area being sought; or
  - iv. Earned a score of at least a 4 on the American Sign Language Proficiency Interview (ASLPI) for the American Sign Language endorsement;
- (c) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods);
- (d) Completed a minimum of three semester hours in human development, educational psychology, developmental psychology, adolescent psychology, or child development;
- (e) Passed basic skills test in reading, writing and mathematics, in accordance with Maine Department of Education Regulation 13, or

achieved at least a 3.0 cumulative GPA in all courses required for the certification, or completed a successful portfolio review demonstrating competency in Maine's Initial Teacher Standards;

- (f) Passed content area methods course;
- (g) Completed an approved course for teaching students with exceptionalities in the regular classroom; and
- (h) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in the endorsement area at the specified grade level. This requirement shall be waived upon completion of one full year of successful teaching under a conditional certificate in the endorsement area at the specified grade level.

### **3. Conditional Certificate for this Endorsement**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (b) Completed a minimum of 24 semester hours in the world language endorsement area being sought, or earned:
  - i. a score of at least an "Advanced Low" on the American Council on the Teaching of Foreign Languages (ACTFL) Oral Proficiency Interview administered by a certified ACTFL oral proficiency tester in the modern language endorsement area being sought, and earned a score of at least "Advanced Low" on the American Council on the Teaching of Foreign Languages (ACTFL) Writing Proficiency Test in the world language endorsement area being sought; or
  - ii. a score of at least a 7 in speaking and writing on the Avant STAMP 4S or Avant STAMP WS in the world language endorsement area being sought; or
  - iii. a score of at least a 4 on the American Sign Language Proficiency Interview (ASLPI) for the American Sign Language endorsement;

## 1.8 Endorsement 660: English for Speakers of Other Languages (ESOL) Teacher

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach English for Speakers of Other Languages to students in pre-kindergarten through grade 12.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of four pathways. Individuals who are not eligible through any of these pathways may be eligible for a conditional certificate, in accordance with Section 1.8.B.5, below, and Part I Section 6.6 of this rule.

### 1. Endorsement Eligibility Pathway 1

- (a) Graduated from a Maine program approved for the education of English for Speakers of Other Languages teachers, together with a formal recommendation from the preparing institution;
- (b) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom.

### 2. Endorsement Eligibility Pathway 2

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Holds a valid Maine professional teaching certificate with a pre-K-3, K-6, 5-8, 6-12, or pre-K-12 endorsement;
- (c) Completed a minimum of 15 semester hours in English for Speakers of Other Languages coursework to include three semester hours in linguistics, three semester hours in curriculum and assessment for ESOL, three semester hours in teaching methods in ESOL;
- (d) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods);
- (e) Completed a minimum of three semester hours in human development, educational psychology, developmental psychology, adolescent psychology, or child development; and
- (f) Completed an approved course for teaching students with exceptionalities in the regular classroom.

### 3. Endorsement Eligibility Pathway 3

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of 24 semester hours in English for Speakers of Other Languages coursework to include three semester hours in linguistics, three semester hours in curriculum and assessment for ESOL, and three semester hours in teaching methods in ESOL;
- (c) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods);
- (d) Completed a minimum of three semester hours in human development, educational psychology, developmental psychology, adolescent psychology, or child development; and
- (e) Completed an approved course for teaching students with exceptionalities in the regular classroom;

- (f) Passed basic skills test in reading, writing and mathematics, in accordance with Maine Department of Education Regulation 13, or  
achieved at least a 3.0 cumulative GPA in all courses required for the certification, or  
completed a successful portfolio review demonstrating competency in Maine's Initial Teacher Standards; and
- (g) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in this endorsement area at the specified grade level. This requirement shall be waived upon completion of one full year of successful teaching under a conditional certificate in this endorsement area at the specified grade level.

**4. Endorsement Eligibility Pathway 4**

- (a) Holds a valid Maine professional teaching certificate in World Languages;
- (b) Completed three semester hours in English grammar or English language linguistics; and
- (c) Completed three semester hours in teaching methods in ESOL.

**5. Conditional Certificate for this Endorsement**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (b) Completed a minimum of 24 semester hours in English for Speakers of Other Languages to include three semester hours in linguistics, three semester hours in curriculum and assessment for ESOL, and three semester hours in teaching methods in ESOL.



**1.9 Endorsement 530: Driver Education Teacher**

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach driver education.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by the applicant having all of the following:
  - 1. A valid Maine professional teaching certificate;
  - 2. A personal driving record approved by the Department of Education;
  - 3. A valid Maine driver's license; and
  - 4. A valid Maine driver education teacher license issued by the Secretary of State.

**1.10 Endorsement: Adult Education Teacher**

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach in adult education diploma and high school equivalency programs in Maine. Adult education endorsements are limited to 100 English/language arts, 200 social studies, , 300 mathematics, 350 physical science, and 395 life science.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one pathway. Individuals who are not eligible through this pathway may be eligible for a conditional certificate, in accordance with Section 1.10.B.2, below, and Part I Section 6.6 of this rule.

**1. Endorsement Eligibility Pathway**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of 24 semester hours in areas relevant to the endorsement area being sought, which are the same as those for the corresponding 6-12 endorsement; and
- (c) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods); and
- (d) Passed basic skills test in reading, writing, and mathematics, in accordance with Maine Department of Education Regulation 13, or  
achieved at least a 3.0 cumulative GPA in all courses required for the certification, or  
completed a successful portfolio review demonstrating competency in Maine's Initial Teacher Standards.

**2. Conditional Certificate for this Endorsement**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (b) Completed a minimum of 24 semester hours in areas relevant to the endorsement area being sought.

### 1.11 Certificate 071: Library Media Specialist

- A. **Function:** This certificate allows the holder to serve as a library media specialist pre-kindergarten through grade 12.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, applicants shall meet eligibility requirements specified below. Individuals who are not eligible through any of these pathways may be eligible for a conditional certificate, in accordance with Section 1.11.B., below, and Part I Section 6.6 of this rule.

#### 1. Requirements for either Eligibility Pathway

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Demonstrated competency in all of the School Librarian Preparation Standards (ALA/AASL/CAEP School Librarian Preparation Standards):  
[http://www.ala.org/aasl/sites/ala.org.aasl/files/content/aasleducation/ALA\\_AASL\\_CAEP\\_School\\_Librarian\\_Preparation\\_Standards\\_2019\\_Final.pdf](http://www.ala.org/aasl/sites/ala.org.aasl/files/content/aasleducation/ALA_AASL_CAEP_School_Librarian_Preparation_Standards_2019_Final.pdf);
- (c) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods); and
- (d) Completed an approved course for teaching students with exceptionalities in the regular classroom.

#### 2. Certificate Eligibility Pathway 1

- (a) Completed 36 graduate semester hours aligned with ALA/AASL/CAEP School Librarian Preparation Standards.

#### 3. Certificate Eligibility Pathway 2

- (a) Holds a valid Maine professional teaching certificate; and
- (b) Completed 24 graduate semester hours aligned with ALA/AASL/CAEP School Librarian Preparation Standards.

#### 4. Conditional Certificate

##### (a) Conditional Certificate Pathway 1

- i. Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- ii. Completed a minimum of 24 graduate semester hours which align with the ALA/AASL/CAEP School Librarian Preparation Standards.

##### (b) Conditional Certificate Pathway 2

- i. Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- ii. Holds a valid Maine professional teaching certificate; and
- iii. Completed a minimum of six graduate semester hours which align with the ALA/AASL/CAEP School Librarian Preparation Standards.

## 1.12 Certificate 075: School Counselor

- A. **Function:** This certificate allows the holder to serve as a school counselor to provide guidance services pre-kindergarten through grade 12.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.12.B.3, below, and Part I Section 6.6 of this rule.

### 1. Certificate Eligibility Pathway 1

- (a) Earned a master's or a doctorate degree through a Maine program approved to prepare school counselors from an accredited college or university, in accordance with Part I Section 6.1 or this rule, together with a formal recommendation from the preparing institution; and
- (b) Completed an approved course for teaching students with exceptionalities in the regular classroom.

### 2. Certificate Eligibility Pathway 2

- (a) Earned a master's or a doctorate degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule:

Coursework in bachelor's, master's, or doctorate degree program must align with the Council for Accreditation of Counseling and Related Educational Programs (CACREP) standards and address content areas for School Counselors;

Foundations: models of school counseling including career development, assessment in pre-K-12, and school based collaboration;

Contextual Dimensions: including the role of school counselor, consultation with families, responding to school emergencies, risk factors for behavioral disorders, effects of substance use disorders, community resources, and legal and ethical considerations; and

Practice of School Counseling: purpose and mission, design and evaluation of school counseling programs, academic interventions, transition planning with students, equity in student outcomes, advocacy, and data-driven decision-making; and

- (b) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods); and
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom.

### 3. Conditional Certificate

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Matriculated into an approved program for school counselor education or current enrollment in graduate coursework for school counselor education; and
- (c) Completed a minimum of 24 graduate semester hours in school counselor education coursework which are aligned with the CACREP standards and address content areas for School Counselors.

### 1.13 **Certificate 092: Literacy Specialist**

- A. **Function:** This certificate allows the holder to diagnose, instruct, or evaluate pupils needing corrective or remedial instruction in reading, in addition to or in lieu of, that provided by the classroom teacher. The holder of this certificate is not limited to providing services to only those persons who need corrective or remedial instruction.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by one of three pathways. Individuals who are not eligible through any of these pathways may be eligible for a conditional certificate, in accordance with Section 1.13.B.4, below, and Part I Section 6.6 of this rule.

#### 1. **Certificate Eligibility Pathway 1**

- (a) Graduated from a Maine program approved for school literacy specialist, together with a formal recommendation from the preparing institution;
- (b) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom.

#### 2. **Certificate Eligibility Pathway 2**

- (a) Holds a professional teaching certificate with a subject area endorsement or a minimum of 2 years of teaching experience;
- (b) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (c) Earned a master's degree in literacy/reading from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (d) Earned graduate semester hours for a literacy/reading clinic; and
- (e) Completed an approved course for teaching students with exceptionalities in the regular classroom.

#### 3. **Certificate Eligibility Pathway 3**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of 2 years of teaching experience;
- (c) Completed a minimum of 24 graduate semester hours in literacy;
- (d) In addition to (c) above, earned graduate semester hours for a literacy/reading clinic;
- (e) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods); and
- (f) Completed an approved course for teaching students with exceptionalities in the regular classroom.

#### 4. **Conditional Certificate**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of nine graduate semester hours in literacy; and
- (c) Holds a professional teaching certificate with a subject area endorsement or a minimum of 2 years of teaching experience.

**1.14 Certificate 215: Athletic Director**

A. **Function:** This certificate allows the holder to serve as an athletic director.

B. **Eligibility:**

Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule.

C. **Renewal Requirements:**

First professional certificate renewal:

1. Holds a valid Maine administrator certificate other than a Teaching Principal's certificate;
2. Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods); and
3. Have a basic level of knowledge in all of the following areas:
  - (a) Interscholastic Athletics: Philosophy, Organization, and Programs;
  - (b) Athletic Administration: Principles, Strategies, and Methods; and
  - (c) Athletic Administration: Legal Issues.

**1.15 Certificate 524: School Nurse**

- A. **Function:** This certificate allows the holder to serve as a school nurse, pre-kindergarten through grade 12, in a non-instructional position.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by the following pathway. Individuals who are not eligible through this pathway may be eligible for a conditional certificate, in accordance with Section 1.15.B.2, below, and Part I Section 6.6 of this rule.

**1. Certificate Eligibility Pathway**

- (a) Holds a valid license to practice as a Registered Professional Nurse in Maine;
- (b) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (c) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods); and
- (d) Completed a minimum of three years of experience as a nurse. At least one year of this experience shall have been within the five years prior to initial application for this certificate.

**2. Conditional Certificate**

- (a) Holds a valid license to practice as a Registered Professional Nurse in Maine;
- (b) Completed a minimum of three years of experience as a nurse. At least one year of this experience shall have been within the five years prior to initial application for this certificate; and
- (c) Matriculated into a bachelor's degree program from an accredited college or university, in accordance with Part I Section 6.1 of this rule.
- (d) A maximum of five conditional school nurse certificates may be issued to an applicant.

## 1.16 Endorsement 081: Early Childhood Teacher

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach students birth through Kindergarten.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.16.B.3 below, and Part I Section 6.6 of this rule.

### 1. Endorsement Eligibility Pathway 1

- (a) Graduated from a Maine program approved for the education of early childhood teachers, together with a formal recommendation from the preparing institution;
- (b) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (c) Completed a minimum of three semester hours for teaching early childhood special education.

### 2. Endorsement Eligibility Pathway 2

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of three semester hours in each of the following: English, mathematics, science, and social studies or social sciences;
- (c) Completed a minimum of three semester hours for teaching early childhood special education;
- (d) Completed a minimum of three semester hours in language development and early literacy;
- (e) Completed a minimum of three semester hours in children's literature;
- (f) Completed a minimum of three semester hours in numeracy for the young child;
- (g) Completed a minimum of three semester hours in science for the young child;
- (h) Completed a minimum of three semester hours in child development or developmental psychology;
- (i) Completed a minimum of three semester hours in infant/toddler development;
- (j) Completed a minimum of six semester hours in at least two of the following areas: creative arts, family studies/observation of the young child, assessment of the young child, social studies for the young child, advanced child development, early learning environments, or additional early literacy;
- (k) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods);
- (l) Passed basic skills test in reading, writing, and mathematics, in accordance with Maine Department of Education Regulation 13, or achieved at least a 3.0 cumulative GPA in all courses required for the certification, or completed a successful portfolio review demonstrating competency in Maine's Initial Teacher Standards; and
- (m) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in this endorsement area at the specified grade level. This requirement shall be waived



upon completion of one full year of successful teaching under a conditional certificate in this endorsement area for birth through kindergarten.

**3. Conditional Certificate for this Endorsement**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of three semester hours in each of the following: English, mathematics, science, and social studies or social sciences; and
- (c) Completed a minimum of nine semester hours from Section B.2.c through j, above.

**1.17 Endorsement: Native Language**

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach students pre-kindergarten through grade 12 in Wabanaki languages.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.17.B.3 below, and Part I Section 6.6 of this rule.
  - 1. **Endorsement Eligibility Pathway 1**
    - (a) Graduated from a Maine program approved for the education of Wabanaki language teachers, together with a formal recommendation from the preparing institution;
    - (b) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
    - (c) Completed an approved course for teaching students with exceptionalities in the regular classroom
  - 2. **Endorsement Eligibility Pathway 2**
    - (a) Receipt by the Department of documentation that the applicant meets tribal proficiency standards to teach that tribe's native language. The documentation must be signed by the officer designated for that purpose by the governing body of any federally recognized Indian tribe in Maine, or by the Chair of the body so designated, and whose signature in either case is attested by the Tribal clerk; and
    - (b) Completed an approved course for teaching students with exceptionalities in the regular classroom.
  - 3. **Conditional Certificate**

An applicant who has satisfied the requirements set forth in Section 1.17.B.1.a or Section 1.17.B.1.b, above, may obtain a conditional teaching certificate in this endorsement area.

**1.18 Endorsement: Pre-kindergarten through Grade 12 Teacher of Health and Physical Education**

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach students pre-kindergarten through grade 12 in the areas of Health and Physical Education.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 1.18.B.3, and Part I Section 6.6 of this rule.

**1. Endorsement Eligibility Pathway 1**

- (a) Graduated from a Maine program approved for the education of pre-kindergarten through 12 teachers, together with a formal recommendation from the preparing institution for the endorsement being sought;
- (b) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom.

**2. Endorsement Eligibility Pathway 2**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of 12 semester hours in health and 12 semester hours in physical education;
- (c) Completed an adaptive physical education course;
- (d) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods);
- (e) Completed a minimum of three semester hours in human development, educational psychology, developmental psychology, adolescent psychology, or child development;
- (f) Completed a content area methods course in Health;
- (g) Completed a content area methods course in Physical Education;
- (h) Completed an approved course for teaching students with exceptionalities in the regular classroom;
- (i) Passed basic skills test in reading, writing, and mathematics, in accordance with Maine Department of Education Regulation 13, or achieved at least a 3.0 cumulative GPA in all courses required for the certification, or completed a successful portfolio review demonstrating competency in Maine's Initial Teacher Standards; and
- (j) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks. For this endorsement, student teaching must occur in both health and physical education within the 15-week experience. This requirement shall be waived upon completion of one full year of successful teaching under a conditional certificate in the endorsement area.

**3. Conditional Certificate for this Endorsement**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and

(b) Completed Sections 1.18.B.2.b and 1.18.B.2.c, above.

## **SECTION 2: TEACHERS AND EDUCATIONAL SPECIALISTS: SPECIAL EDUCATION CERTIFICATES AND ENDORSEMENTS**

### **2.1 Endorsement 282: Teacher of Children with Disabilities**

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach children with disabilities and to consult with teachers, children, and parents/guardians. The endorsement specifies the applicable grade levels: birth to school age 5, kindergarten through grade 8, or grades 7 through 12.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with 2.1.B.3 and 2.1.B.4, below, and Part I Section 6.6 of this rule.

#### **1. Endorsement Eligibility Pathway 1**

- (a) Graduated from a Maine program approved for teachers of children with disabilities birth to school age 5, kindergarten through grade 8, or grades 7 through 12, together with a formal recommendation from the preparing institution;
- (b) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom.

#### **2. Endorsement Eligibility Pathway 2**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of 24 semester hours in special education with three courses (at least three semester hours each) in the following areas: evaluation and assessment, specially designed instruction (SDI), and reading instruction, including phonemic awareness and phonics using evidence-based practices.

Additionally, at least one course (at least three semester hours) must address one of the following areas: Universal Design for Learning (UDL), inclusion and least restrictive environment (LRE), types of disabilities, program planning, behavior intervention and supports, special education law and implementation.

The remaining semester hours must come from the above list or other special education courses.

- (c) For the birth to school age 5 grade level, completed a minimum of three semester hours for teaching early childhood special education;
- (d) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods);
- (e) Completed a minimum of three semester hours in human development, educational psychology, developmental psychology, adolescent psychology, or child development;
- (f) Passed basic skills test in reading, writing, and mathematics, in accordance with Maine Department of Education Regulation 13, or  
achieved at least a 3.0 cumulative GPA in all courses required for the certification, or  
completed a successful portfolio review demonstrating competency in Maine's Initial Teacher Standards; and

- (g) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in this endorsement area at the specified grade level: birth to school age 5, kindergarten through grade 8, or grades 7 through 12. This requirement shall be waived upon completion of one full year of successful teaching under a conditional certificate in this endorsement area at the specified grade level.

NOTE: Section 2.1.B.2.f, above, does not apply to this endorsement for birth to age 5.

**3. Conditional Certificate for this Endorsement**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of nine semester hours in special education; and
- (c) In the first year of employment, be enrolled in a Maine approved program for mentoring teachers under a Conditional Certificate for a special education endorsement.

**4. Conditional Certificate for Endorsement: Educational Technician III to Teacher of Children with Disabilities**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of three years of experience as an Educational Technician III with positive evaluations from administrator(s);
- (c) Employed as a special education classroom teacher and received positive evaluations annually from a school administrator;
- (d) Accepted into a post-baccalaureate or graduate program in special education at an accredited university program;
- (e) Maintained good standing in the program (e.g., grades, cumulative GPA, successful academic progress); and
- (f) In the first year of employment, be enrolled in a Maine approved program for mentoring teachers under a Conditional Certificate for a special education endorsement.

## 2.2 Endorsement: Pre-Kindergarten through Grade 12 Teacher

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach students pre-kindergarten through grade 12 in one of the following endorsement areas: 286 teacher of students with severe disabilities, 291 teacher of students with visual impairments, or 292 teacher of students who are deaf or hard of hearing.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of two pathways. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 2.2.B.3, below, and Part I Section 6.6 of this rule.

### 1. Endorsement Eligibility Pathway 1

- (a) Graduated from a Maine program approved for the education of pre-kindergarten through 12 teachers, together with a formal recommendation from the preparing institution for the endorsement being sought;
- (b) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom.

### 2. Endorsement Eligibility Pathway 2

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of 24 semester hours in special education with three courses (at least three semester hours each) in the following areas: evaluation and assessment, specially designed instruction (SDI), and reading instruction, including phonemic awareness and phonics using evidence-based practices;

At least one course (at least three semester hours) must address one of the following areas: Universal Design for Learning (UDL), inclusion and least restrictive environment (LRE), types of disabilities, program planning, behavior intervention and supports, special education law and implementation. The remaining semester hours must come from the above list or other special education courses.

- (c) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods);
- (d) Completed a minimum of three semester hours in human development, educational psychology, developmental psychology, adolescent psychology, or child development;
- (e) Passed content area methods course;
- (f) Completed an approved course for teaching students with exceptionalities in the regular classroom;
- (g) Passed basic skills test in reading, writing and mathematics in accordance with Maine Department of Education Regulation 13, or  
achieved at least a 3.0 cumulative GPA in all courses required for the certification, or completed a successful portfolio review demonstrating competency in Maine's Initial Teacher Standards; and
- (h) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in the endorsement area at the specified grade level. This requirement shall be waived

upon completion of one full year of successful teaching under a conditional certificate in the endorsement area at the specified grade level.

**3. Conditional Certificate for this Endorsement**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of 24 semester hours in the areas relevant to the endorsement being sought; and
- (c) In the first year of employment, be enrolled in a Maine approved program for mentoring teachers under a Conditional Certificate for a special education endorsement.



## 2.3 Endorsement 515: Adapted Physical Education Teacher

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach adapted physical education pre-kindergarten through grade 12.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of three pathways. Individuals who are not eligible through any of these pathways may be eligible for a conditional certificate, in accordance with Section 2.3.B.4, below, and Part I Section 6.6 of this rule.

### 1. Endorsement Eligibility Pathway 1

- (a) Graduated from a Maine program approved for the education of adapted physical education teachers, together with a formal recommendation of the preparing institution; and
- (b) Earned at least bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule.

### 2. Endorsement Eligibility Pathway 2

- (a) Hold a valid Maine professional teaching certificate with a pre-kindergarten through 12 physical education endorsement;
- (b) Completed a supervised practicum in adapted physical education; and
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom.

### 3. Endorsement Eligibility Pathway 3

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of 12 semester hours from the following: anatomy and physiology, kinesiology, physiology of exercise, motor development, or motor learning;
- (c) Completed a minimum of three semester hours in adapted physical education;
- (d) Completed a minimum of three semester hours in assessment of adapted physical education;
- (e) Completed a supervised practicum in adapted physical education;
- (f) Completed an approved course for teaching students with exceptionalities in the regular classroom; and
- (g) Passed basic skills test in reading, writing and mathematics in accordance with Maine Department of Education Regulation 13, or  
achieved at least a 3.0 cumulative GPA in all courses required for the certification, or  
completed a successful portfolio review demonstrating competency in Maine's Initial Teacher Standards.

### 4. Conditional Certificate for this Endorsement

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this
- (b) Completed a minimum of 12 semester hours from the following: anatomy and physiology, kinesiology, physiology of exercise, motor development, motor learning, adapted physical education, or assessment of adapted physical education.

## 2.4 Endorsement 690: Gifted/Talented Teacher

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach gifted/talented students pre-kindergarten through grade 12.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of three pathways. Individuals who are not eligible through any of these pathways may be eligible for a conditional certificate, in accordance with Section 2.4.B.4, below, and Part I Section 6.6 of this rule.

### 1. Endorsement Eligibility Pathway 1

- (a) Graduated from a Maine program approved for the education of gifted/talented teachers, together with a formal recommendation from the preparing institution for the endorsement being sought;
- (b) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom.

### 2. Endorsement Eligibility Pathway 2

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Holds a valid Maine professional teaching certificate with a pre-K-3, K-6, 5-8, 6-12, or pre-K-12 endorsement;
- (c) Completed a minimum of 12 credits of approved study in gifted/talented coursework, including a minimum of 6 semester hours from an accredited college or university, in accordance with Part I Section 6.1 of this rule; the remaining credits may be earned through a combination of Continuing Education Units, in-service clock hours, or clock hours for summer institutes/workshops; and
- (d) Completed an approved course for teaching students with exceptionalities in the regular classroom.

### 3. Endorsement Eligibility Pathway 3

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of 24 semester hours in gifted/talented coursework;
- (c) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods);
- (d) Completed a minimum of three semester hours in human development, educational psychology, developmental psychology, adolescent psychology, or child development;
- (e) Completed an approved course for teaching students with exceptionalities in the regular classroom;
- (f) Passed basic skills test in reading, writing, and mathematics, in accordance with Maine Department of Education Regulation 13, or  
achieved at least a 3.0 cumulative GPA in all courses required for the certification, or  
completed a successful portfolio review demonstrating competency in Maine's Initial Teacher Standards; and

- (g) Completed one academic semester or a minimum of 15 weeks of full-time student teaching, or a combination of part-time and full-time student teaching in an amount equivalent to 15 weeks in this endorsement area at the specified grade level. This requirement shall be waived upon completion of one full year of successful teaching under a conditional certificate in this endorsement area at the specified grade level.
- 4. Conditional Certificate for this Endorsement**
- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
  - (b) Completed a minimum of 24 semester hours in gifted/talented coursework.

## 2.5 Certificate 093: School Psychologist (Specialist or Doctoral)

- A. **Function:** This certificate allows the holder to serve as a School Psychologist and deliver services on a contractual or employment basis to children from birth to grade 12 who are eligible to be enrolled in educational and intermediate educational units, special education programs and approved private schools. Certificate holders are identified in written title according to their level of graduate training (School Psychologist - Specialist or School Psychologist - Doctoral). The services delivered are the psychological services articulated in current Federal and Maine State Education regulations and under the domains of practice in the current Model for Comprehensive and Integrated School Psychological Services developed and published by the National Association of School Psychologists (NASP). Each certificate holder shall deliver services consistent within the competencies of their training and adhere to the ethical guidelines of the NASP.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. Eligibility for this certificate shall be established by one of four pathways listed below. Applicants who meet the criteria established by one of the four pathways below shall minimally be eligible for an initial 1-year school psychologist certificate. Applicants with one or more years of experience employed as a credentialed school psychologist in another jurisdiction shall be eligible for a 3-year school psychologist certificate provided that they:

- (a) Provide evidence of at least 1 year of post-graduate mentorship or supervision in accordance with standards established by the NASP; and
- (b) Receive a positive recommendation from the Advisory Committee on School Psychologists.

### 1. Certificate Eligibility Pathway 1

- (a) Hold a current Nationally Certified School Psychologist certificate issued by the National School Psychology Certification Board;
- (b) Provide two references from credentialed school psychologists who have reviewed the professional work provided by the applicant;
- (c) Receive a positive recommendation from the Advisory Committee on School Psychologists; and
- (d) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods).

### 2. Certificate Eligibility Pathway 2

- (a) Earned a graduate degree from an accredited college or university offering a program in school psychology approved by the NASP or the Maine Department of Education at the time the degree was awarded;
- (b) Provide two references from credentialed school psychologists who have reviewed the professional work provided by the applicant;
- (c) Receive a positive recommendation from the Advisory Committee on School Psychologists; and
- (d) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods).

### 3. Certificate Eligibility Pathway 3

- (a) Hold a valid license from the Maine Board of Examiners of Psychologists with demonstrated competency in the area of school psychology through training and experience that is substantially equivalent to that required in Section 2.7.B.1, 2, or 4;
- (b) Provide two references from credentialed school psychologists who have reviewed the professional work provided by the applicant;
- (c) Receive a positive recommendation from the Advisory Committee on School Psychologists; and

- (d) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods).

#### 4. **Certificate Eligibility Pathway 4**

- (a) Earned a graduate degree with a concentration in school psychology from an accredited college or university or a program accredited by the American Psychological Association, which included:
  - i. A minimum of 3 years of full-time study or equivalent at the graduate level, inclusive of structured field experiences;
  - ii. At least 60 graduate semester hours;
  - iii. A program of study that addressed the knowledge and practice competencies across all domains in the Model for Comprehensive and Integrated School Psychological Services developed by the NASP or, for those who graduated prior to the implementation of the Model for Comprehensive and Integrated School Psychological Services, a program of study in school psychology supplemented with continued professional development and a portfolio to evidence competencies across domains; and
  - iv. A supervised internship experience taken for academic credit with a minimum of 1200 clock hours, including a minimum of 600 hours in a school setting, completed across 1 academic year on a full-time basis or 2 consecutive academic years on a half-time basis; and
- (b) Provide two references from credentialed school psychologists who have reviewed the professional work provided by the applicant;
- (c) Receive a positive recommendation from the Advisory Committee on School Psychologists; and
- (d) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods).

#### C. **Renewal Requirements**

1. Transition of an initial one-year school psychologist certificate to the first three-year school psychologist certificate for applicants who have not previously had 1 or more years of experience employed as a credentialed school psychologist in another jurisdiction shall require:
  - (a) Evidence of supervision during the first year of independent practice that adheres to supervision standards established by the NASP or a successor organization and:
    - i. Is provided by a 093 Certificate holder with a minimum of 3 years of experience;
    - ii. Is provided individually for 1 hour per week for the duration of a full academic year;
    - iii. Includes individualized goals established through a supervision agreement (supervision does not require the supervisor to maintain responsibility or liability for the school psychological services delivered by the supervisee); and
    - iv. Adheres to student privacy and confidentiality laws; and
  - (b) A positive recommendation from the Advisory Committee on School Psychologists.
2. Renewal of a three-year school psychologist certificate shall require the applicant to:
  - (a) Hold a valid and current Nationally Certified School Psychologist certificate issued by the National School Psychology Certification Board; or
  - (b) A valid and current license issued by the Board of Examiners of Psychologists of Maine; or
  - (c) Provide evidence of 75 hours of continuing professional development during the last three years, consistent with current Nationally Certified School Psychologist certificate

renewal standards and audit guidelines to be verified by the Advisory Committee on School Psychologists.

## SECTION 3: TEACHERS AND EDUCATIONAL SPECIALISTS: CAREER AND TECHNICAL EDUCATION (CTE) CERTIFICATES AND ENDORSEMENTS

### 3.1 Endorsement: Secondary Career and Technical Education Teacher

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach career and technical subjects, grades 6 through 12, at career and technical centers, at career and technical regions, or at a career and technical satellite program in one or more of the available Maine career and technical programs. The Commissioner and State Board of Education will monitor changes to the list of approved programs, and the Department will make endorsements available to align with the list. The list of current programs can be found at: <http://www.maine.gov/doe/learning/cte/schools>.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of five pathways. Individuals who are not eligible through any of these pathways may be eligible for a conditional certificate, in accordance with Section 3.1.B.2, below, and Part I Section 6.6 of this rule.

#### 1. Requirements for all Pathways:

- (a) Where applicable, hold a valid Maine certificate or license as required by State law or rule to practice the craft or trade to be taught;
- (b) Hold an industry recognized credential or passed an industry-related assessment in the endorsement area for which a license or credential is not available;  
For each endorsement, completed a minimum of one year of paid applied employment or teaching in the endorsement area during the five years preceding the initial application;
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom;
- (d) During the three conditional certificates, completed 12 semester hours in the following areas: curriculum and instruction, assessment, CTE shop safety and classroom/lab management (during the first year of the conditional certificate), and literacy in CTE;
- (e) Completed a Maine approved CTE Orientation Program, within the first year of teaching. This may be fulfilled with previous teaching experience in the classroom;
- (f) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods); and
- (g) Satisfied one of the following five pathways by documenting that one of the following combinations of learning, paid applied employment, or teaching in the endorsement area has been completed.

### **1.1 Eligibility Pathway 1**

(a) Earned at least a bachelor's degree from an accredited institution in accordance with Part I Section 6.1 of this rule with a minimum of 24 semester hours specifically applicable to the endorsement area; and

(b) Completed a minimum of 24 months (4,000 hours) of paid applied employment in the endorsement sought.

### **1.2 Eligibility Pathway 2**

(a) Completed an apprenticeship registered with either the Maine State Apprenticeship and Training Council, a similar agency within this State or another State, or the Federal Bureau of Apprenticeship and Training; and

(b) Completed a minimum of 36 months (6,000 hours) of paid applied employment in the endorsement being sought.

### **1.3 Eligibility Pathway 3**

(a) Completed a two-year degree or certificate in the endorsement area from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and

(b) Completed a minimum of 36 months (6,000 hours) of paid applied employment or teaching in the endorsement area being sought

### **1.4 Eligibility Pathway 4**

a) Earned a high school diploma or HiSET;

(b) Completed a minimum of 24 semester hours directly related to the endorsement area from an accredited college or university, in accordance with Part I Section 6.1 of this rule. Courses offered by industry or armed forces may be evaluated by the Commissioner for appropriate crediting under this paragraph; and

(c) Completed a minimum of 48 months (8,000 hours) of paid employment or teaching in the endorsement area being sought

### **1.5 Eligibility Pathway 5**

a) Earned a high school diploma or HiSET;

(b) Completed a minimum of 36 months (6,000 hours) of paid experience learning the trade or craft for which the endorsement is sought; and

(c) Completed a minimum of an additional 36 months (6,000 hours) of paid applied employment or teaching in the endorsement area being sought.

## **2. Conditional Certificate for this Endorsement**

Satisfied the requirements set forth in Section 3.1.B.1.d and e.



### 3.2 Endorsement 860: Cooperative Education Coordinator

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach or coordinate career and technical cooperative education, grades 6 through 12, at career and technical centers, career and technical regions, or career and technical satellites.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by a combination of education, paid work experience, and teaching in one of three pathways. Individuals who are not eligible through any of these pathways may be eligible for a conditional certificate, in accordance with Section 3.2.B.4, below, and Part I Section 6.6 of this rule.

#### 1. Eligibility Pathway 1

(a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;

(b) Completed a minimum of 24 months (4,000 hours) of paid applied employment in a career and technical endorsement area, of which:

- i. A minimum of 12 months shall have been at the supervisory level, and
- ii. A minimum of 12 months shall have been during the five years preceding initial certification for this endorsement;

(c) Completed an approved course for teaching students with exceptionalities in the regular classroom; and

(d) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods).

#### 2. Eligibility Pathway 2

(a) Completed a two-year degree or certificate in the endorsement area from an accredited college or university, in accordance with Part I Section 6.1 of this rule;

(b) Completed a minimum of 36 months (6,000 hours) of paid work experience or teaching in a career and technical endorsement area, of which:

- i. A minimum of 12 months shall have been at the supervisory level, and
- ii. A minimum of 12 months shall have been during the five years preceding initial certification for this endorsement;

(c) Completed an approved course for teaching students with exceptionalities in the regular classroom; and

(d) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods).

#### 3. Eligibility Pathway 3

(a) Earned a high school diploma or HiSET;

(b) Completed a minimum of 72 months (12,000 hours) of paid work experience in a career and technical endorsement area, of which:

- i. A minimum of 24 months shall have been at the supervisory level, and
- ii. A minimum of 12 months shall have been during the five years preceding initial certification for this endorsement;

(c) Completed an approved course for teaching students with exceptionalities in the regular classroom; and

(d) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods).

#### **4. Conditional Certificate for this Endorsement**

An applicant who satisfies the requirements set forth in Section 3.2.B.1.a and b, Section 3.2.B.2.a and b, or Section 3.2.B.3.a and b, above, may obtain a conditional teaching certificate in this endorsement area.

## SECTION 4: ADMINISTRATOR CERTIFICATES

### 4.1 Certificate 010: Superintendent

- A. **Function:** This certificate allows the holder to serve as superintendent, assistant superintendent, principal, assistant principal, career and technical education administrator, assistant career and technical education administrator, teaching principal, or curriculum coordinator.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by meeting Section 4.1 B.1 and either Section 4.1.B.2 or Section 4.1.B.3, below. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 4.1.B.4, below, and Part I Section 6.6 of this rule.

#### 1. Requirements for either Eligibility Pathway

- (a) Earned an advanced degree, in any field, from an accredited college or university;
- (b) Evidence of a minimum of three years of satisfactory public or private school teaching experience or a minimum of three years of equivalent teaching experience in an instructional setting (e.g., military, business, post-secondary, industry schools);
- (c) Evidence of a minimum of three years of previous administrative experience in schools or an institutional setting (e.g., military, business, industry, public or private agency);
- (d) Completed approved courses in the following two knowledge areas:
  - i. Federal and Maine civil rights law and education laws; and
  - ii. Special education law;
- (e) Meets, through one of the pathways specified in Section 4.1.B.2 or 4.1.B.3, below, the standards of the Professional Standards for Educational Leaders (PSEL) from the National Policy Board for Educational Administration (<https://www.npbea.org/pSEL>); and
- (f) Satisfactory completion of an approved internship or practicum based on the PSEL and relating to the duties of a superintendent in a school setting met by one of the following:
  - i. Completed a graduate level state-approved administrator internship or practicum program with a minimum term of 15 weeks;
  - ii. Completed a minimum of one full year of employment as an assistant superintendent or superintendent; or
  - iii. Completed a mentorship plan reviewed and approved by the Commissioner, with the duration of the plan being one academic year.

#### 2. Certificate Eligibility Pathway 1

Meets the standards of the PSEL through completion of a Maine approved program for Superintendents.

#### 3. Certificate Eligibility Pathway 2

Meets the standards of the PSEL through coursework, equivalent training experiences, submission of a portfolio with criteria, or successful completion of an assessment (in accordance with Maine Department of Education Regulation 13).

#### 4. Conditional Certificate

- (a) Meets the requirements specified in Section 4.1.B.1.a through c, and d.i;
- (b) Meets the standards of the PSEL related to budgeting, fiscal resources, supervision, and evaluation;
- (c) Meets at least five of the other standards of the PSEL; and

- (d) Meets the internship requirement specified in Section 4.1.B.1.f or submits a plan for a supervised internship to be approved by the Department prior to the issuance of the conditional certificate.

**C. Renewal Requirements**

1. For those employed in Maine under this certificate, completed an approved administrative action plan.
2. For those not employed in Maine under this certificate, completed a minimum of six credits of approved study.

## 4.2 Certificate 015: Assistant Superintendent

- A. **Function:** This certificate allows the holder to serve as assistant superintendent, principal, assistant principal, career and technical education administrator, assistant career and technical education administrator, teaching principal or curriculum coordinator.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by meeting Section 4.2.B.1. Individuals who are not eligible through this pathway may be eligible for a conditional certificate, in accordance with Section 4.2.B.2, below, and Part I Section 6.6 of this rule.

### 1. Requirements for Eligibility

- (a) Earned an advanced degree, in any field, from an accredited college or university;
- (b) Evidence of a minimum of three years of satisfactory public or private school teaching experience or a minimum of three years or equivalent teaching experience in an instructional setting (e.g., military, business, post-secondary institution, industry, schools);
- (c) Evidence of a minimum of one year of previous administrative experience in schools or an institutional setting (e.g., military, business, industry, public or private agency);
- (d) Completed approved courses in the following two knowledge areas:
  - i. Federal and Maine civil rights law and education laws; and
  - ii. Special education law;
- (e) Meets the standards of the Professional Standards for Educational Leaders (PSEL) from the National Policy Board for Educational Administration (<https://www.npbea.org/pSEL>) through coursework, equivalent training experiences, submission of a portfolio with criteria, or successful completion of an assessment (in accordance with Maine Department of Education Regulation 13); and
- (f) Satisfactory completion of an approved internship or practicum based on the PSEL and relating to the duties of an assistant superintendent in a school setting met by one of the following:
  - i. Completed a graduate level state-approved administrator internship or practicum program with a minimum term of 15 weeks;
  - ii. Completed a minimum of one full year of employment as an assistant superintendent or superintendent; or
  - iii. Completed a mentorship plan reviewed and approved by the Commissioner, with the duration of the plan being one academic year.

### 2. Conditional Certificate

- (a) Meets the requirements of Section 4.2.B.1.a through c, and d.i;
- (b) Meets the standards of the PSEL related to budgeting, fiscal resources, supervision, and evaluation; and
- (c) Meets at least five of the other standards of the PSEL.

### C. Renewal Requirements

- 1. For those employed in Maine under this certificate, completed an approved administrator action plan.
- 2. For those not employed in Maine under this certificate, completed a minimum of six credits of approved study.

### 4.3 Certificate 030: Administrator of Special Education

- A. **Function:** This certificate allows the holder to serve as administrator of special education or assistant administrator of special education.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by meeting Section 4.3.B.1. Individuals who are not eligible through this pathway may be eligible for a conditional certificate, in accordance with Section 4.3.B.2, below, and Part I Section 6.6 of this rule.

#### 1. Requirements for Eligibility

- (a) Earned an advanced degree from an accredited college or university, and one of the following:
  - i. Holds a degree in special education or special education related services; or
  - ii. Completed a minimum of 36 semester hours in special education or holds a valid Maine endorsement 282 teacher of children with disabilities, in accordance with Section 2.1 of this rule;
- (b) Evidence of a minimum of three years of satisfactory special education teaching experience in a special education program, or a minimum of three years of equivalent experience in providing related services to special education students;
- (c) Completed approved courses in the following two knowledge areas:
  - i. Federal and Maine civil rights law and education laws; and
  - ii. Special education law;
- (d) Meets the standards of the Professional Standards for Educational Leaders (PSEL) from the National Policy Board for Educational Administration (<https://www.npbea.org/psel>) through coursework, equivalent training experiences, submission of a portfolio with criteria, or successful completion of an assessment (in accordance with Maine Department of Education Regulation 13); and
- (e) Satisfactory completion of an approved internship or practicum based on the PSEL and relating to the duties of a special education administrator, which shall take place in a school setting and shall be met by one of the following:
  - i. Completion of a graduate level state-approved administrator internship or practicum program with a minimum term of 15 weeks;
  - ii. Completion of a minimum of one full year of employment as an assistant special education administrator or special education administrator; or
  - iii. Completion of a mentorship plan reviewed and approved by the Commissioner, with the duration of the plan being one academic year.

#### 2. Conditional Certificate

- (a) Meets the requirements of Section 4.3.B.1.a, b, and c.ii, above;
- (b) Meets the standards of the PSEL related to budgeting, fiscal resources, supervision, and evaluation; and
- (c) Meets at least five other standards of the PSEL.

#### C. Renewal Requirements

- 1. For those employed in Maine under this certificate, completed an approved administrator action plan.
- 2. For those not employed in Maine under this certificate, completed a minimum of six credits of approved study.

#### 4.4 **Certificate 035: Assistant Administrator of Special Education**

- A. **Function:** This certificate allows the holder to serve as assistant administrator of special education.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by the following pathway. Individuals who are not eligible through this pathway may be eligible for a conditional certificate, in accordance with Section 4.4.B.2, below, and Part I Section 6.6 of this rule.

##### **1. Requirements for Eligibility**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule and satisfies one of the following:
  - i. The degree shall be in special education or special education related services; or
  - ii. Completed a minimum of 36 semester hours in special education or holds a valid Maine endorsement 282 teacher of children with disabilities, in accordance with Section 2.1 of this rule;
- (b) Evidence of a minimum of three years of satisfactory special education teaching experience in a special education program, or a minimum of three years of equivalent experience in providing related services to special education students;
- (c) Completed approved courses in the following two knowledge areas:
  - i. Federal and Maine civil rights law and education laws; and
  - ii. Special education law; and
- (d) Evidence, through coursework or equivalent training experiences, of knowledge in the following areas:
  - i. Supervision and evaluation of personnel; and
  - ii. Organizational theory and planning.

##### **2. Conditional Certificate**

- (a) Meets the requirements of Section 4.4.B.1.a, b and c.ii, above.
- (b) Special Condition: Evaluation of staff is not permitted until the holder meets the requirement of 4.4.B.1.d.i, above.

##### **C. Renewal Requirements**

- 1. For those employed in Maine under this certificate, completion of an approved administrator action plan.
- 2. For those not employed in Maine under this certificate, six credits of approved study.

## 4.5 Certificate 040: Building Administrator

- A. **Function:** This certificate allows the holder to serve as principal, career and technical education administrator, assistant principal, assistant career and technical education administrator, or teaching principal.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by meeting Section 4.5.B.1 and either Section 4.5.B.2 or Section 4.5.B.3, below. Individuals who are not eligible through either pathway may be eligible for a conditional certificate, in accordance with Section 4.5.B.4, below, and Part I Section 6.6 of this rule.

### 1. Requirements for either Eligibility Pathway

- (a) Earned an advanced degree in the field of education or leadership from an accredited college or university;
- (b) Evidence of a minimum of three years of satisfactory public or private school teaching experience, or three years of equivalent teaching experience in an instructional setting (e.g., military, business, post-secondary institution, industry, schools);
- (c) Completed approved courses in the following two knowledge areas:
  - i. Federal and Maine civil rights law and education laws; and
  - ii. Special education law;
- (d) Meets, through one of the pathways specified in Section 4.5.B.2 or 4.5.B.3, the standards of the Professional Standards for Educational Leaders (PSEL) from the National Policy Board for Educational Administration (<https://www.npbea.org/pSEL>); and
- (e) Satisfactory completion of an approved internship or practicum based on the PSEL and relating to the duties of a principal or career and technical education administrator, which shall take place in a school setting and be met by one of the following:
  - i. Completion of a graduate level state-approved administrator internship or practicum program with a minimum term of 15 weeks;
  - ii. Completion of a minimum of one full year of employment as an assistant principal, assistant career and technical education administrator, principal, or career and technical education administrator; or
  - iii. Completion of a mentorship plan reviewed and approved by the Commissioner, with the duration of the plan being one academic year.

### 2. Certificate Eligibility Pathway 1

Meets the standards of the PSEL through completion of a Maine approved program for building administrators.

### 3. Certificate Eligibility Pathway 2

Meets the standards of the PSEL through coursework, equivalent training experiences, submission of a portfolio with criteria, or successful completion of an assessment (in accordance with Maine Department of Education Regulation 13).

### 4. Conditional Certificate

- (a) Meets the requirements of Section 4.5.B.1.a and c, above;
- (b) Meets the standards of the PSEL related to budgeting, fiscal resources, supervision, and evaluation;
- (c) Meets at least five of the other standards of the PSEL; and



- (d) Meets the internship requirement for this certificate specified in Section 4.5.B.1.e, above, or has a supervised internship plan approved by the Department prior to the issuance of the conditional certificate.

**C. Renewal Requirements**

1. For those employed in Maine under this certificate, completed an approved administrator action plan.
2. For those not employed in Maine under this certificate, completed a minimum of six credits of approved study.

#### 4.6 Certificate 045: Assistant Building Administrator

- A. **Function:** This certificate allows the holder to serve as assistant principal, assistant administrator of career and technical education or teaching principal.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by the following pathway. Individuals who are not eligible through this pathway may be eligible for a conditional certificate, in accordance with Section 4.6.B.2, below, and Part I Section 6.6 of this rule.

##### 1. Requirements for Eligibility

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Evidence of a minimum of three years of satisfactory public school teaching experience, or a minimum of three years of equivalent teaching experience in an instructional setting (e.g., military, business, post-secondary institution, industry, school);
- (c) Completed approved courses in the following two knowledge areas:
  - i. Federal and Maine civil rights law and education laws; and
  - ii. Special education law; and
- (d) Evidence through coursework or equivalent training experiences of knowledge in the following areas:
  - i. Supervision and evaluation of personnel; and
  - ii. Organizational theory and planning.

##### 2. Conditional Certificate

- (a) Meets the requirements specified in Sections 4.6.B.1.a and b, above; and
- (b) Meets two of the three requirements in Sections 4.6.B.1.c.i, 4.6.B.1.d.i, and 4.6.B.1.d.ii.
- (c) Special Condition: Evaluation of staff is not permitted until the holder meets the knowledge area supervision of school personnel specified in Section 4.6.B.1.d.i.

##### C. Renewal Requirements

- 1. For those employed in Maine under this certificate, completion of an approved administrator action plan.
- 2. For those not employed in Maine under this certificate, a minimum of six credits of approved study.

#### 4.7 **Certificate 057: Teaching Principal**

- A. **Function:** This certificate allows the holder to serve as principal of a pre-kindergarten through grade 8 school for less than 50 percent of the school day. A teaching principal shall have release time during regular school hours to perform ongoing and substantial administrative duties and shall also have a teaching assignment.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by the following pathway.

##### **1. Requirements for Eligibility**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
  - (b) Holds a Maine teaching certificate issued with an endorsement corresponding to the grade level to be served; and
  - (c) Evidence of a minimum of three years of satisfactory public or private school teaching experience, or a minimum of three years of equivalent teaching experience in an instructional setting (e.g., military, business, post-secondary institution, industry, school).
2. **Special Condition:** Evaluation of staff is not permitted until the holder meets the knowledge area supervision of school personnel specified in Section 4.7.C.3.a, below.

##### **C. Renewal Requirements**

All of the following requirements shall be met for the first and subsequent renewals of a teaching principal certificate.

1. Completion of an approved teacher professional renewal plan;
2. Completed through approved courses the following two knowledge areas:
  - i. Federal and Maine civil rights law and education laws; and
  - ii. Special education law; and
3. Evidence of a basic level of knowledge through coursework or through equivalent training experiences in the following knowledge areas:
  - (a) Supervision and evaluation of personnel; and
  - (b) Organizational theory and planning.

#### 4.8 **Certificate 066: Adult and Community Education Director**

- A. **Function:** This certificate allows the holder to serve as director of adult and community education programs or assistant director of adult and community education programs authorized by 20-A M.R.S.A. Chapter 315.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by meeting Section 4.8.B.1. Individuals who are not eligible through this pathway may be eligible for a conditional certificate, in accordance with Section 4.8.B.2, below, and Part I Section 6.6 of this rule.

##### 1. **Requirements for Eligibility**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Evidence of a minimum of one year of satisfactory public or private school teaching experience, or a minimum of one year of equivalent teaching experience in an instructional setting (e.g., military, business, post-secondary institution, industry, schools), which shall include a minimum of 1000 teaching hours;
- (c) Completed approved courses in the following two knowledge areas:
  - i. Federal and Maine civil rights law and education laws; and
  - ii. Special education law;
- (d) Meets the standards of the Professional Standards for Educational Leaders (PSEL) from the National Policy Board for Educational Administration (<https://www.npbea.org/pSEL>) through coursework, equivalent training experiences, submission of a portfolio with criteria, or successful completion of an assessment (in accordance with Maine Department of Education Regulation 13);
- (e) Evidence of knowledge through coursework, equivalent training experiences, submission of a portfolio with criteria, or successful completion of an assessment (in accordance with Maine Department of Education Regulation 13) in the following knowledge areas:
  - i. Adult literacy;
  - ii. Adult career development; and
  - iii. Adult education, philosophy, and theory; and
- (f) Satisfactory completion of an approved internship or practicum relating to the duties of an adult and community education director, which shall take place in a school setting and be met by one of the following:
  - i. Completion of a graduate level state-approved administrator internship or practicum program with a minimum term of 15 weeks;
  - ii. Completion of a minimum of one full year of employment as a certified assistant adult and community education director or as an adult and community education director; or
  - iii. Completion of a mentorship plan reviewed and approved by the Commissioner, with the duration of the plan being one academic year.

##### 2. **Conditional Certificate**

- (a) **Eligibility:** Meets requirements specified in Section 4.8.B.1.a and .b, above.
- (b) **Special Condition:** Evaluation of staff is not permitted until the holder meets the PSEL standard related to supervision/evaluation.

**C. Renewal Requirements**

1. For those employed in Maine under this certificate, completed an approved administrator action plan.
2. For those not employed in Maine under this certificate, completed a minimum of six credits of approved study.

#### 4.9 **Certificate 068: Assistant Adult and Community Education Director**

- A. **Function:** This certificate allows the holder to serve as assistant director of adult and community education programs authorized by 20-A M.R.S.A. Chapter 315.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by the following pathway. Individuals who are not eligible through this pathway may be eligible for a conditional certificate, in accordance with Section 4.9.B.2, below, and Part I Section 6.6 of this rule.

##### 1. **Requirements for Eligibility**

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Evidence of a minimum of one year of satisfactory public or private school teaching experience, or a minimum of one year of equivalent teaching experience in an instructional setting (e.g., military, business, post-secondary, industry, schools), which shall include a minimum of 1000 teaching hours;
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom; and
- (d) Satisfactory completion of an approved internship or practicum relating to the duties of an assistant adult and community education director, which shall take place in a school setting and be met by one of the following:
  - i. Completion of a graduate level state-approved administrator internship or practicum program with a minimum term of 15 weeks;
  - ii. Completion of a minimum of one full year of employment as a certified assistant adult and community education director or as a certified assistant adult and community education director; or
  - iii. Completion of a mentorship plan reviewed and approved by the Commissioner, with the duration of the plan being for one academic year.

##### 2. **Conditional Certificate**

Meets the requirements of Section 4.9.B.1.a and b, above.

##### C. **Renewal Requirements**

1. For those employed in Maine under this certificate, completed an approved administrator action plan.
2. For those not employed in Maine under this certificate, completed a minimum of six credits of approved study.

#### 4.10 Certificate 078: Curriculum Coordinator

- A. **Function:** This certificate allows the holder to serve as curriculum coordinator or instructional supervisor.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this certificate shall be established by meeting Section 4.10.B.1. Individuals who are not eligible through this pathway may be eligible for a conditional certificate, in accordance with Section 4.10.B.2, below, and Part I Section 6.6 of this rule.

##### 1. Requirements for Eligibility

- (a) Earned an advanced degree, in the field of education or leadership, from an accredited college or university;
- (b) Evidence of a minimum of three years of satisfactory public or private school teaching experience, or a minimum of three years or equivalent teaching experience in an instructional setting (e.g., military, business, post-secondary institution, industry, schools);
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom;
- (d) Meets the standards of the PSEL through coursework, equivalent training experiences, submission of a portfolio with criteria, or successful completion of an assessment (in accordance with Maine Department of Education Regulation 13); and
- (e) Satisfactory Completion of an approved internship or practicum based on the PSEL and relating to the duties of a curriculum coordinator in a school setting met by one of the following:
  - i. Completed a graduate level state-approved administrator internship or practicum program with a minimum term of 15 weeks;
  - ii. Completed a minimum of one full year of employment as a curriculum coordinator; or
  - iii. Completed a mentorship plan reviewed and approved by the Commissioner, with the duration of the plan being one academic year.

##### 2. Conditional Certificate

- (a) Meets the requirements of Section 4.10.B.1.a and c, above;
- (b) Meets the standard of PSEL related to curriculum, instruction and assessment; and
- (c) Meets at least five of the other standards of the PSEL.

##### C. Renewal Requirements

- 1. For those employed in Maine under this certificate, completed an approved administrator action plan.
- 2. For those not employed in Maine under this certificate, completed a minimum of six credits of approved study.

## PART II - REQUIREMENTS FOR SPECIFIC CERTIFICATES AND ENDORSEMENTS:

STATUTORY AUTHORITY: Title 20-A M.R.S. §13011(1)

## EFFECTIVE DATE:

April 24, 1988

## AMENDED:

September 16, 1988 (EMERGENCY)

December 26, 1988

February 6, 1990

May 22, 1991

March 23, 1992

March 23, 1992

September 23, 1992

December 28, 1992

December 20, 1993

February 21, 1995

April 27, 1996

## EFFECTIVE DATE (ELECTRONIC CONVERSION):

May 19, 1996

## CORRECTED:

January 2, 1997

## AMENDED:

September 4, 1997 - Early Childhood numbered 2029 (029), 2282, 4530, 5510, 5520, 6291 minor correction, 6292 minor correction, 8075, 8293, 9010, 9015, 9030, 9050, 9055, 9060, 9063, 9066, 9068, 9078.

## AMENDED:

March 15, 1998 - Section 8293.

December 21, 1998 - Sections 5700, 8093; new unnumbered Section on Teacher of Young Children with Disabilities - Birth to School-age 5, placed at the beginning of the 6000 series.

## CORRECTED:

January 20, 1999 - changed last amendment effective date from Dec. 26 to Dec. 21.

January 25, 1999 - minor spelling, formatting, and numbering: Part II pages ii, 65, 66, 67, 68.

## REPEALED AND REPLACED BY FILING 2004-177:

## EFFECTIVE DATE FOR SECTIONS:

September 1, 2004 for amendments to Part II Section 4.

## EFFECTIVE DATE FOR SECTIONS:

August 1, 2005 for amendments to Part II Sections 1 through 3.

## NON-SUBSTANTIVE CORRECTIONS:

August 10, 2004 - spacing only

## AMENDED:

July 24, 2005 - Part II Section 1.1.B.2, 1.B.2.(b), 1.5.A, 1.6 (causing the renumbering of later subsections in Section 1), 1.13.B.1, 1.14.B, 5, filing 2005-262 (major substantive)



August 17, 2005 -	Part II Section 1.7 added, appropriate renumbering, filing 2005-335 (EMERGENCY major substantive)
July 18, 2007 -	filing 2007-246 (major substantive)
June 13, 2008 -	filing 2008-199 (major substantive)
June 28, 2009 -	filing 2009-208 (major substantive)
May 23, 2012 -	filing 2012-107 (major substantive)
May 14, 2014 -	filing 2014-067 (major substantive)
May 23, 2020 -	filing 2020-101 (major substantive)

PART III - RECERTIFICATION OF EDUCATIONAL PERSONNEL

STATUTORY AUTHORITY: 20-A M.R.S.A. sections 13011(l), 13011(5), 13013(2), 13016, 13018, 13019-A, 13019-B, 13019-C, 13019-D, 13019-E

EFFECTIVE DATE:

July 1, 1988 (Filed 10-23-87)

AMENDED:

July 1, 1988 (Filed 4-19-88)

July 1, 1988 - Sec. 2.6 (EMERGENCY)

September 21, 1988 - Section 2.6

February 6, 1990 -Sections 2.2, 2.3, 3.3,& 5.2 (SEE MEMO REGARDING 2.2)

EFFECTIVE DATE (ELECTRONIC CONVERSION):

May 19, 1996

CORRECTED:

January 2, 1997

AMENDED:

September 4, 1997 - Section 8(3)(B)(2).

REPEALED:

June 1, 2004 - filing 2004-177, which repealed and replaced the entire Ch. 115.p